



# MEET THE BINL COMMITTEE



## CHAIRPERSON: NORMA MCLEAN



- Chairs regular meetings & AGM
- Supports committee in roles & responsibilities
- Supports efficient running of the League#
- Communicates with League members (via Secretary)
- Represents the League at local & regional events
- Assists League in fulfilling safeguarding responsibilities
- Organises the umpire schedule for the League

## LEAGUE SECRETARY: DIANE BARRETT



- Reports to Chair & sends all communications on her behalf
- First point of contact for all enquiries & correspondence
- Takes & distributes minutes of all meetings
- Distributes fixtures to all Clubs
- Record all conceded games & rearrangement requests
- Maintain umpire database & print umpire cards
- Maintain & update committee records

## TREASURER: SUE KENDRICK



- Responsible for the BINL bank account and banking transactions for the League
- Liaises with Bham University re. court payments
- Prepares annual Treasurer's report for auditing

## REGISTRATION SECRETARY: HAYLEY MYLES



- Administers all player registrations for the BINL
- Ensures league affiliations are up to date
- Put together the together League & Pre/EOST match fixtures
- Collect and catalogue trophies

## COMPLAINTS SECRETARY:

### ANNE-MARIE MAYLOR



- On behalf of the Chair, administers all complaints into the BINL, prior to committee final decision
- Updates BINL website

## DESK ADMINISTRATOR: ANNETTE GRAHAM



- Assists with the administration of player registrations
- Assists with match day admin tasks
- Issues payments to umpires on match day
- Updates the BINL website with the weekly match results