

**BIRMINGHAM NETBALL ASSOCIATION**  
**MINUTES OF ANNUAL GENERAL MEETING**  
**On 21<sup>st</sup> November 2023 opened at 7pm**  
**Via TEAMS Video meeting**

Attendance and Apologies

Committee Attendees Present:

Hannah Reed – Chair (and Officiating)

Sharon Wells – Treasurer

Gaynor Jones – Secretary / Covid Officer

David Griffiths - Academies

Carla Lloyd – County Clubs

Jayne Clayton – Safeguarding

Hope Bourton – EN NDO Birmingham

Colette Thomson – coaching

Alanna Rolinson- Officiating

Sam Evans – events (7.45pm)

Present were 14 representatives from Birmingham netball Clubs and Leagues.

Welcome – Hannah opened the meeting at 19.21pm and welcomed all to the call. Each attendee introduced themselves and who they were representing.

Apologies were received from Sophie Masterson, Salli Rudge, Kemi Okunnu and Dayl Dufrane.

Previous Minutes and Matters Arising from 2022.

No matters arising were submitted from the Previous AGM Meeting. The Minutes were approved by Sharon Wells and seconded by Jayne Clayton as a true record of the meeting.

Annual Reports

All Annual Reports were presented by the relevant Committee Member present. A copy of the full reports is available on the BNA website. Special significance was the giving of 5 Honorary Life memberships and trophies and presenting a new award in memory of Margaret Palmer the previous Chair and President of the BNA.

The recipients were:

Dayl Dufrane – Linden

Betty Webb – Elmdon and County

Joan Smith – BNA and officiating

Gill Warner – Boldmere and BNL

Anne O'Rourke – Parkside and Sutton Royals.

Pat Neal – BAI- won the Margaret Palmer outstanding volunteer award.

Nominations for these awards in the future can be made to the BNA (further guidance to follow) for consideration.

Election of County Management Committee Officers

CMC members were standing for re-election which is every 3 years:

Kemi OKunnu and Jayne Clayton were nominated by Carla Lloyd and seconded by David Griffiths and so were re-elected.

New members co-opted and recruited during the year were approved on block by Hannah Reed and seconded by Colette Thomson.

The members were:

David Griffiths – Pathway Development Officer

Alanna Robinson – Officiating Officer

Sam Evans – Event lead

Sophie Masterson – Secondary school lead

Salli Rudge – Primary school lead.

It was noted that there were 3 vacancies with no current applicant. The vacancies were Data Protection officer, Complaints and Disciplinary Officer and Communications and Media Officer currently been performed by Gaynor Jones .

Hannah Reed asked all at the meeting if there was any interest and to contact the BNA if there was interest as job role descriptions were available. David Griffiths volunteered to hold the Data Protection role in the interim as he had experience in this area. This was approved.

Pauline Knight (BAI) explained that previously round 12 people went on specific training for this however no record of these people was available. Action was taken to see EN held these records – Hope Bourton (new NDO for Birmingham).

### Financial Report

The detailed Income and Expenditure Accounts for financial year 1<sup>st</sup> August 2022 to 31<sup>st</sup> July 2023 were presented by Sharon Wells. Sharon explained the summary page had been completed by Gaynor Jones to help explained the overall income and expenses. Details of the goodwill payments were highlighted which had been mentioned in the Chair report. David also highlighted that a one-off large cost for County match dresses was the main reason for high expenditure in this year for Pathway development.

Closing Statement Balance £ 5216.69

Hannah then explained that the independent audit of was being completed by this week, Sample , random payments and invoices were been reviewed alongside bank statements.

Addendum- Audit has been completed on 22<sup>nd</sup> November at feedback provided to Sharon Wells.

Hannah also explained that Margaret Palmer would be removed from the bank account signatories. Hannah Reed and Sharon Wells are full power signatories with Kemi Okunnu as 3<sup>rd</sup> non- signatory on the account. There were no objections.

The Account was proposed by Carla Lloyd and seconded by Jayne Clayton as a true and fair record of accounts.

### County Affiliation Fees

Birmingham fees remained at £3.00 per player under 18 and £5.00 a player over 18 . See Annual report for WM fees.

### AOB

There were many thanks from the attendees for the effort and support made by the BNA Committee. David Griffiths made thanks to Ann Marie Hooper for setting up the Pathway process for him to continue.

Pauline Knight thanked Colette Thomson for the coaching development group sessions and the support for funding this and urged all coaches to attend. Pauline would help communicate to the wider coaching community with help from Hope EN and Debbie from

BNL. Frances from Sutton Utd asked what level of coach could attend and any level can attend.

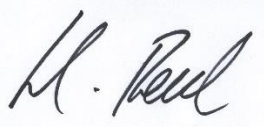
Pauline also gave an emotional thanks for the honorary awards in particular to Pat Neal and knew Pat would be shocked and thrilled to receive her award.

Diane (BINL) asked how and when are HLM awards decided. Hannah explained that this year was decided within the Committee to re-energise the awards. Next year a nomination process will be shared for anyone to put forward worthy individuals around July 2024.

Pauline asked the BL how often their mail box was monitored and Debbie/ Alanna confirmed mail was read daily but not necessarily answered daily.

Meeting closed at 20.24 pm.

Minutes confirmed by Hannah Reed (Chair)

A handwritten signature in black ink, appearing to read 'H. Reed', is written on a light blue rectangular background.